

DECEMBER 12, 2017 MINUTES
Formally approved December 19, 2017 meeting

FULL BOARD PRESENT; Also present: Jesse Kline, Treasurer; Sue Goddard, Tyler Dombroski, SEDA-COG; Fred Gaffney, Columbia Montour Chamber of Commerce; Lloyd Bunch, Public; Karen Blackledge, The Danville News.

Mr. Holdren asked those so inclined to rise for a prayer led by Solicitor Robert L. Marks. The Pledge of Allegiance was recited in unison. The meeting was then opened.

Mr. Hartman moved to approve the minutes of the previous meeting. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to accept the Treasurer's report as presented. Mr. Hartman seconded. On called vote, all voted in favor.

General Account Disbursements	\$319,213.51
General Account Receipts	\$57,996.84
General Account Checking 1.16%	\$303,996.84
Capital Reserve Fund 1.11%	\$29,968.31
Operating Reserve 1.111%	\$472,789.76
General MMA	\$0.00
Total Checking, MMAs	\$805,759.34
Act 13 Highway-Bridge 1.11%	\$172,894.92
Act 44 1.16%	\$76,888.95
Children and Youth Checking 1.16%	\$370,148.00
Flood Mitigation 1.16%	\$1,865.57
Hazardous Material Account Checking 1.16%	\$19,910.70
Human & Community Services Checking 1.16%	\$61,062.10
Improvement Fund Checking 1.16%	\$19,722.46
Liquid Fuels Checking 1.16%	\$279,845.73
Medical Assistance Transportation 1.16%	\$105,062.00
Offender Supervision Account Checking 1.16%	\$47,031.69
Storm Water Ordinance Escrow	\$30,611.05
Transit Fund Account Checking 1.16%	\$52,498.80
Uniform 911 Surcharge .87%	\$538,942.80

Mr. Holdren recessed the public meeting and convened a public hearing on the county's application to DCED to continue the Owner-Occupied Housing Rehabilitation Program. Mr. Holdren turned the hearing over to Ms. Goddard, who said Montour County will

apply for \$300,000.00 under the federal HOME Program. If approved under the competitive application process, the County will embark on phase three of the program. Seventeen rehabilitations have been completed with four more under contract and eight homeowners on a wait list.

Ms. Goddard noted a change in the program making all of Montour County eligible for the program, which was previously limited to Danville Borough and Derry Township.

Mr. Dombroski said the change to the program would be welcome news to Washingtonville Borough, which has a home vacancy rate of 35 percent. He compared that to the city of Detroit at 25 percent, which he said has the highest vacancy rate of any city in the United States.

Ms. Goddard said written comment on the application will be accepted through December 22. Commissioners are scheduled to vote on the proposal on January 9.

Ms. Goddard also briefed the board on a new pilot program which would combine weatherization services and housing rehabilitation for eligible participants. Currently, if a weatherization contractor finds a roof problem or structural issue with a home, weatherization work can't begin until those repairs are made. The homeowner can do that by applying for the housing rehab program, but they would go to the bottom of the wait list for housing rehab, further delaying weatherization repairs. The change will allow weatherization and rehab program applications on the same form, thus eliminating the wait.

There being no further public comment, Mr. Holdren adjourned the hearing and reconvened the public meeting.

Mr. Holdren asked for public comment. There was none.

Under old business, Mr. Holdren provided an update on GPS system updates of private-sector companies due to readdressing. Commercial data companies were provided updated databases in late August by County GIS and then contacted again recently by GIS staff, Mr. Holdren said. Companies such as Garman, TomTom, FedEx, UPS and Amazon have not updated yet, and indicated a backlog of four weeks. Google maps indicated the update would take several weeks or months, with no commitment on a timeline, while MapQuest indicated a six-to-nine-month implementation.

Mr. Finn said residents have asked him how junk mail can find its way to their new address, but other deliverers cannot. That is because those vendors purchase address data from the Postal Service, he said. He also noted that County GIS staff did their job correctly with the readdressing project, and the commercial vendors' delay in implementing the updates does not reflect on GIS staff.

Under old business, Mrs. Brandon reported proposals for an \$800,000.00 2018 Tax Anticipation Note were received as follow: 1st Keystone Community Bank, 1.10%; First Columbia Bank & Trust Company, 1.24%; FNB Bank, 1.295%; Mifflinburg Bank & Trust Co., 1.47%; M&T Bank, 1.63%; West Milton State Bank, 1.70%; and Jersey Shore State Bank, 2.71%. Mr. Finn moved to accept the low bid from 1st

Keystone. Mr. Hartman seconded. On called vote, Mr. Finn and Mr. Holdren voted in favor. Mr. Hartman abstained as he serves on an advisory board of 1st Keystone.

Mr. Finn moved to adopt Ordinance 2 of 2017, updating the original DRIVE ordinance. Mr. Finn said the action is necessary to be in full compliance with the Pennsylvania Constitution, and related to minor procedural details, such as setting forth that DRIVE is

an economic development organization and is compliant with the Commonwealth's Open Records law. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to approve the FFY 2016 CDBG contract with the DCED. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve a Language Access Plan for Housing and Urban Development-funded programs. Mr. Finn seconded. Under the program, language assistance would be offered to those County residents limited in English proficiency for them to participate in or benefit from federally funded programs or activities. On called vote, all voted in favor.

Mr. Hartman moved to adopt Resolution R-12-12-2017 appointing Holly Brandon as Language Access Plan Coordinator. Mr. Finn seconded. On called vote, all voted in favor.

Under new business, Mr. Hartman moved to approve a Professional and Administrative Services Agreement with SEDA-COG for FFY 2016 CDBG services in the amount of \$65,030.00. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve an encumbrance of \$100,000.00 in Liquid Fuels funds for scour and repairs to Bridge 15 in Anthony Township. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Hartman moved to unencumber \$50,000.00 in Liquid Fuels funds for Bridge 12 scour repairs in Derry Township. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve a proposal from Zelenkofske Axelrod to provide single audit services for the year-ended 2017 at a cost of \$51,200.00. On called vote, all voted in favor.

Mr. Hartman moved to approve a two-year agreement with Dr. Steven Kramm for physician services at the Montour County Prison retroactive to March 1 at a rate of \$450.00 a week for onsite visits and \$200.00 a week for on-call services. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Hartman moved to reappoint Mr. Finn to a one-year term as Commissioner appointee to the Conservation District Board of Directors. Mr. Holdren seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve a purchase of service agreement with TrueCore Behavioral Services on behalf of Children Youth Services. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Hartman moved to reappoint Rodney Bird, Wayne Hildebrand and Josh Seidel to three-year terms to the Planning Commission. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Hartman moved to reappoint Bryan Holmes to a five-year term to the Housing Authority. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve the 2018 meeting schedule as follows: the second and fourth Tuesday of the month at 11:00 a.m. beginning January 9 except for December 5 and December 18, and no meetings on August 24 and December 5. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve 2018 workshops as follow: 7:00 p.m. January 16, Anthony Township; 7:00 p.m. March 20, Cooper Township; 7:00 p.m. July 17, Mayberry Township. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve the 2018 holiday schedule as follows: New Year's, Monday, January 1; Martin Luther King Day, Monday, January 15; Presidents Day, Monday, February 19; Good Friday, Friday, March 30; Memorial Day, Monday, May 28; Flag Day, Thursday, June 14; Independence Day, Wednesday, July 4; Labor Day, Monday, September 3; Columbus Day, Monday, October 8; Veterans Day, Friday, November 12; Thanksgiving, Thursday, November 22, and Friday, November 23; Christmas, Monday, December 24 and Tuesday, December 25. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve a resolution honoring Solicitor Robert L. Marks as recipient of the Robert N. Pursel Award. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Holdren announced receipt of Barbara Nied's resignation from the Geisinger Authority and asked anyone interested in serving to contact the Commissioners Office.

Mr. Finn moved to pay the following bills: General Account, \$168,719.25; Children & Youth, \$8,955.24; Liquid Fuels, \$88.43; Uniform 911, \$1,352.53; Human and Community Service, \$1,852.73. Mr. Hartman seconded. On called vote, all voted in favor.

There being no further business, the meeting was adjourned.

Submitted by:

Holly A. Brandon, Chief Clerk

