

SEPTEMBER 13, 2016 MINUTES
Formally approved September 27, 2016 meeting

FULL BOARD PRESENT; Also present: Scott Lynn, Coroner; Fred Hunsinger, Columbia County; Tyler Dombroski, SEDA-COG; Jamie Shrawder, Danville Borough; Peggy Reichenbach; Lloyd Bunch, Public; Jen Wakeman, WKOK; Karen Blackledge, The Danville News..

Mr. Holdren asked those so inclined to rise for a prayer led by Solicitor Robert L. Marks. The Pledge of Allegiance was recited in unison. The meeting was then opened.

Mr. Hartman moved to approve the minutes of the previous meeting. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to accept the Treasurer's report as presented. Mr. Hartman seconded. On called vote, all voted in favor.

General Account Disbursements	\$1,610,866.04
General Account Receipts	\$247,894.25
General Account Checking .40%	\$1,780,453.42
Capital Reserve Fund .29%	\$29,692.76
Operating Reserve .29%	\$78,006.07
General MMA	\$0.00
Total Checking, MMAs	\$1,888,152.25
Act 13 Highway-Bridge 29%	\$167,663.15
Act 44 .40%	\$22,716.62
Children and Youth Checking .40%	\$373,066.82
Flood Mitigation .40%	\$1,846.38
Hazardous Material Account Checking .40%	\$18,930.77
Human & Community Services Checking .40%	\$46,770.37
Improvement Fund Checking .40%	\$14,918.94
Liquid Fuels Checking .40%	\$275,658.71
Medical Assistance Transportation .40%	\$103,820.81
Offender Supervision Account Checking .40%	\$51,156.42
Storm Water Ordinance Escrow	\$30,611.05
Transit Fund Account Checking .40%	\$51,958.74
Uniform 911 Surcharge .01%	\$344,488.31

Mr. Holdren called for public comment. Mr. Bunch asked about reapplying for transportation services through rabbittransit. Mr. Holdren said it was his understanding that all Transit client records were transferred so there should be no re-application process. On Mr. Bunch's suggestion, the Board said applications will be available for the public at the Courthouse.

Mr. Holdren asked Mr. Hunsinger for an update on the 911 services consolidation of Montour and Columbia counties. Mr. Hunsinger said cross-training of employees is underway and equipment has been ordered.

Accurate address information is a vital aspect of the merger, and a GIS survey of the County uncovered a number of problems, Mr. Holdren noted. The County will undertake a readdressing initiative to fix the issues. Commissioners have forwarded resolutions to each municipal government in the County as well as Rush Township and Riverside Borough, which are dispatched by Montour 911, authorizing the County to provide address service at no cost to the municipality. Municipalities will still be tasked with naming streets, but the County will do the actual numbering, Mr. Holdren said. To date, Anthony, Cooper, Derry, Liberty, Limestone, Mayberry and West Hemlock Townships and Washingtonville Borough have signed off on the project.

Commissioners acknowledged the readdressing will be an inconvenience and unpopular, but is necessary. Until the process gets fully underway, it is not known how much of the County will be affected, although rural areas may be affected more than densely populated areas. A pilot will be conducted in Danville Borough's Fourth Ward and Mayberry Township, but the entire County will not be done immediately.

Mr. Holdren said there should be no cost to the public. Driver's license and vehicle registration changes through PennDOT will cost nothing. The Postal Service will continue to deliver mail with an old address for one year. Passports and license to carry permits do not have to be updated, and bank checks can still be used with the old address.

Under old business, Mr. Holdren thanked Mr. Hunsinger and Assistant Chief Clerk Nancy Springer for their efforts in recovering \$128,000.00 in retroactive employee fringe benefit payments from PEMA through the Uniform 911 Fund. Mr. Holdren also noted the early repayment of the County's Tax Anticipation Note of \$1,200,000.00, which resulted in approximate savings of \$1,000.00.

Under new business, Mr. Finn moved to allocate \$173,393.00 of 2016 CDBG funds for the Montour County Jail Annex Removal of Architectural Barriers project, as recommended by Tyler Dombroski, SEDA-COG Community Development Project Coordinator. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve an updated County Security Policy effective immediately. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve the 2017-18 Children & Youth Services needed-based budget of \$1,105,054.00. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve a Purchase of Professional Services Agreement for Information Technology Services with Lycoming-Clinton Joinder Board on behalf of

Children & Youth Services. The agreement, not to exceed \$10,335.42, runs from July 1, 2016, through June 30, 2017. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve Purchase of Service Agreements on behalf of Children &

Youth Services with PA Treatment and Healing and Central Counties Youth Center. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve the appointment of Melodie Culp, Children & Youth Services Casework Supervisor, to CYS Director effective August 15 at an annual salary of \$39,000.00. Mr. Finn seconded. On called vote, all voted in favor.

An agenda item to affirm the hiring of Scott Lynn II as Chief Deputy Coroner effective September 5 at a rate of \$21,000.00 died for lack of a motion. Mr. Holdren explained while the Board did not take action, Mr. Lynn as Coroner, an independently elected official, has authority within his office to appoint his employees. Mr. Holdren further explained that Mr. Lynn conducted a thorough interviewing process and Mr. Lynn II emerged as the top candidate. Mr. Holdren said although the county does not have a nepotism policy, there is an expectation that Coroner Lynn will abide by the provisions of the Ethics Law, which require disclosures and other actions relating to relationships like this, and that he will properly abstain when required by law when matters come up, such as salary. Coroner Lynn said he understood and agrees.

Mr. Finn moved to promote Sean Versluis from Part-Time to Full-Time Correctional Officer effective September 12 at an hourly salary of \$12.70. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to accept the resignation of Jessie Runkle as DRIVE Executive Director effective August 26. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to accept a letter of retirement from Scott Davis, Prison Lieutenant, effective closed of business September 30. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to accept a letter of resignation from James Hagenbuch, Part-Time Correctional Officer, effective August 16. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Hartman moved to accept a letter of resignation from Stacie Donaldson, Children & Youth Services Fiscal Technician, effective closed of business October 14. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to appoint Robert Fleck to the Industrial Development Authority. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to appoint Rachel Lapos as Conservation District Farmer Director to fill the unexpired term of Jeff Smith.

Mr. Finn moved to re-establish the Agland Preservation Board and appoint board members as follow: Herb Zeager, Shane Betts and Brian Tworkoski as resident farmer three-year terms; Ralph Trego, as resident farmer two-year term; Chad Gray, as contractor two-year term; Tyler Dombroski as borough/township government two-year term; and Pat Kitchen, Bonnie Trump and Millard Watson, at-large one-year terms. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to distribute Hotel Tax funds of \$50,000.00 to DRIVE and \$15,000.00 to the Montour-DeLong Community Fair. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Hartman moved to pay the following bills: General Account, \$1,595,428.54; Children & Youth, \$99,366.87; Liquid Fuels, \$141,094.93; Uniform 911, \$221,205.75; Human and Community Service, \$1,218.32. Mr. Finn seconded. On called vote, all voted in favor.

There being no further business, the meeting was adjourned.

Submitted by:

Holly A. Brandon, Chief Clerk

