

DECEMBER 27, 2011 MINUTES
Formally approved at January 3, 2012 meeting

FULL BOARD PRESENT: Also present: Jim Petro, Treasurer; Amanda Boyer, Transit Director; Fred Gaffney, Columbia-Montour Chamber of Commerce; Charlie Ross, Greater Susquehanna Valley Chamber of Commerce; Karen Blackledge, The Danville News.

The meeting was opened in prayer by Solicitor Robert L. Marks. The Pledge of Allegiance was recited in unison.

Mr. Gerst moved to approve the minutes of the previous meeting. Mr. Ward seconded. On called vote, all voted in favor.

Mr. Gerst moved to accept the Treasurer's report as presented. Mr. Ward seconded. On called vote, all voted in favor.

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| General Account Disbursements | \$208,909.65 |
| General Account Receipts | \$211,595.14 |
| General Account Checking .50% | \$515,964.39 |
| Capital Reserve Fund .50% | \$26,650.73 |
| Operating Reserve .50% | \$39,896.58 |
| Total Checking, Savings and MMAs | \$582,511.70 |
| Act 44 .50% | \$57,391.37 |
| Act 78 Checking .50% | \$7,856.36 |
| Children and Youth Checking .50% | \$50,359.16 |
| Domestic Relations Checking .50% | \$154,110.89 |
| Escheat Account Checking .50% | \$10,783.62 |
| Flood Mitigation | \$5,266.12 |
| Hazardous Material Account Checking .50% | \$12,582.00 |
| Human & Community Services Checking .50% | \$28,839.98 |
| Improvement Fund Checking .50% | \$1,132.43 |
| Liquid Fuels Checking .50% | \$49,406.12 |
| Liquid Fuels MMA 1.10% | \$130,000.00 |
| Offender Supervision Account Checking .50% | \$33,945.66 |
| Transit Fund Account Checking .50% | \$15,449.89 |
| Wireless 911 .50% | \$195,764.49 |

Mr. Finn called for public comment. There was none.

Under old business, Mr. Finn presented the 2012 General Fund budget in the amount of \$7,835,380.98 with anticipated revenues of \$8,045,170.41. Mr. Gerst moved to approve the final adoption of the spending plan. Mr. Ward seconded. On called vote, all voted in favor.

Mr. Ward moved to set the millage rate of 3.349 mills, which represents a tenth of a mill increase. Mr. Gerst seconded. On called vote, all voted in favor.

Mr. Gerst moved to set per capita at \$5.00. Mr. Ward seconded. On called vote, all voted in favor.

Mr. Ward moved to adopt the Liquid Fuels budget of \$689,253.96 with anticipated revenues of \$788,983.72. He noted a majority of the funds are in-and-out money due to the Bridge 20 project. Mr. Gerst seconded. On called vote, all voted in favor.

Mr. Gerst moved to adopt the Transit budget of \$410,587.08 with anticipated revenues of \$458,205.61. Mr. Ward seconded. On called vote, all voted in favor.

Mr. Ward moved to approve the low quote of 1.19% from Mifflinburg Bank & Trust Co. for an \$800,000.00 Tax Anticipation Note. Mr. Gerst seconded. Other quotes were as follows: FNB Bank, N.A., 1.25%; 1st Keystone National Bank, 2.05%; M&T Bank, 2.70%. On called vote, all voted in favor.

Under new business, Mr. Gerst moved to set a reorganization meeting for 1:00 p.m. January 3, 2012. Mr. Ward seconded. On called vote, all voted in favor.

Mr. Ward moved to approve 2012 meeting dates on the second Tuesday of the month at 1:00 p.m. and the fourth Tuesday of the month at 7:00 p.m., with exceptions on December 4 and December 27, and no meetings on January 10, April 24 and August 28. Mr. Gerst seconded. On called vote, all voted in favor.

Mr. Ward moved to set regional work sessions at 7:00 p.m. January 17 at the Anthony Township Municipal Building; 7:00 p.m. March 20 at the Cooper Township Municipal Building, and 7:00 p.m. July 17 at 80 High Road, Catawissa, Mayberry Township. Mr. Gerst seconded. On called vote, all voted in favor.

Mr. Ward moved to approve the following holidays for 2012; Martin Luther King Day, January 16; Presidents Day, February 20; Good Friday, April 6; Memorial Day, May 28; Flag Day, June 14; Independence Day, July 4; Labor Day, September 3; Columbus Day, October 8; Veterans Day, November 12; Thanksgiving, November 22 and 23; Christmas, December 24 and 25; New Year's, January 1, 2013. Mr. Gerst seconded. On called vote, all voted in favor.

Mr. Gerst moved to approve the hiring of Justin Fike as a part-time Cook at the Prison effective December 17 at an hourly rate of \$8.50. Mr. Ward seconded. On called vote, all voted in favor.

Mr. Gerst moved to approve the hiring of Russell Fellman as a part-time Correctional Officer at the Prison effective December 20 at an hourly rate of \$10.73. Mr. Ward seconded. On called vote, all voted in favor.

Mr. Gerst moved to approve the hiring of Richard Sidler as a part-time Correctional Officer at the Prison at an hourly rate of \$10.73. Mr. Ward seconded. On called vote, all voted in favor.

Mr. Gerst moved to approve the hiring of Robert Cope as a part-time Correctional Officer at the Prison effective December 22 at an hourly rate of \$10.73. Mr. Ward seconded. On called vote, all voted in favor.

Mr. Gerst moved to deny a Family Medical Leave Act request by Tara Fahey, Transit Clerk/Driver. Mr. Ward seconded. On called vote, all voted in favor.

Mr. Ward moved to terminate the employment of Tara Fahey, Transit Clerk/Driver, effective December 22. Mr. Gerst seconded. On called vote, all voted in favor.

Mr. Gerst moved to approve a Family Medical Leave Act request by Jennifer Frye, Probation Officer, from December 19 through 30. Mr. Ward seconded. On called vote, all voted in favor.

Mr. Gerst moved to accept the resignation of Richard Piccarreta, Correctional Officer, effective December 6. Mr. Ward seconded. On called vote, all voted in favor.

Mr. Gerst moved to accept the resignation of Joseph Hodish, Correctional Officer, effective December 24. Mr. Ward seconded. Mr. Finn directed the minutes to reflect that Mr. Hodish performed his duties in an exemplary fashion. On called vote, all voted in favor.

Mr. Ward moved to transfer the employment of Yvonne Young, 4-H Director, to the Central Susquehanna Cooperative Extension effective January 1, 2012. Mr. Gerst seconded. On called vote, all voted in favor.

Mr. Gerst moved to table a personnel action regarding Tamara Auten, District Attorney Office Legal Secretary, until the reorganization meeting on January 3. Mr. Ward seconded. On called vote, all voted in favor.

Mr. Gerst moved to approve the following purchase of service agreements on behalf of Children & Youth Services: NHS Youth Services, PA Treatment and Healing, Clear Vision Residential Services, Inc. and NHS Pennsylvania. Mr. Ward seconded. On called vote, all voted in favor.

Mr. Finn offered thanks for support and encouragement received by the Board over the past four years, a sentiment echoed by both Mr. Gerst and Mr. Ward.

Mr. Gerst moved to pay the following bills: General Account, \$441,316.03; Children & Youth, \$57,567.80; Transit, \$15,321.34; Liquid Fuels, \$461.83; Act 78, \$7,657.60; Domestic Relations, \$10,062.14; Human and Community Service, \$2,088.67. Mr. Ward seconded. On called vote, all voted in favor.

There being no further business, the meeting was adjourned.

Submitted By:

Holly A. Brandon, Chief Clerk

